



HIGH SCHOOL OF AMERICAN STUDIES AT LEHMAN COLLEGE

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UPCOMING DATES AND DEADLINES

- ❖ **Friday September 27, 2019** Students applying to college with any early deadlines must finalize your two HSAS teacher recommendations.
- ❖ **Monday September 30, 2019** Self-recommendations are due to Ms. Harris & Ms. Teslik in the form of ONE BRIEF paragraph. Please do not send any after that date. See College Bulletin #1 for explicit direction.
- ❖ **Tuesday October 1, 2019** FAFSA (Free Application for Federal Student Aid <https://fafsa.ed.gov/>) and CSS profile (<https://student.collegeboard.org/css-financial-aid-profile>) become available. You will use tax information from 2017. All colleges require FAFSA if applying for financial aid. Private colleges (Approx. 300+) require CSS to distribute grants and scholarships. CSS schools list: <https://profileonline.collegeboard.org/prf/PXRemotePartInstitutionServlet/PXRemotePartInstitutionServlet.srv?excmpid=MTG336-ST-1-a2o>
- ❖ **Thursday October 3, 2019** we will review the college procedures Thursday 10/3 @ 5:45 in the Lehman faculty dining room. We will have copies available (1 per family) and you will be provided with a PDF so you can follow the presentation on your phone or tablet. Also, there are many active links in the booklet
- ❖ **Monday October 7, 2019** HSAS will host its annual Financial Aid night @5:45 in rooms 106-108
- ❖ **Friday October 4, 2019** Purple transcript request forms for colleges with ED/EA deadlines of Nov. 1 -December 31 are due. Transcript requests for early (priority deadlines) that fall between December 1—December 31 may be handed in 2 weeks prior to the deadline, or before. Please also use the purple form.
- ❖ **Monday November 4, 2019-** Finalize your teacher recommendation requests for regular decision deadlines. Please use the blue form if teacher requires.

**Transcript request forms** Transcript request/ teacher recommendation request forms will be located in the main office and guidance office. The forms may also be printed from the school website.

Pink form = private/ out-of-state/SUNY (use for deadlines after January 1). Light blue = Teacher recommendation request form (use if teacher requests). Purple form=all EA/ED/rolling deadlines before December 31 including SUNY

1. **Guidance appointments** -Guidance appointments will be starting soon to review and help shape your college list. You must have some colleges properly posted to Naviance and your Naviance account and common application accounts should be matched. The only exception is for students who are exclusively applying to CUNY, however CUNY colleges must be listed on Naviance.
  - ✓ Having updated college lists is necessary during guidance appointments. This will be checked before the meeting is scheduled.
  - ✓ Students will be called from class for the meetings. They will last approximately 15 minutes, so please be prepared with questions.
  - ✓ You must list colleges **separately** in Naviance and Common App. They do not float over to Naviance from Common App
2. **Naviance** - Please update your Naviance accounts by moving your colleges from the Colleges I am thinking about area to the Colleges to which I am applying area.
  - **NO college documents may be submitted electronically if the colleges are not properly posted on Naviance and you have matched you Naviance and Common Application accounts.**
3. **Common Application accounts/concerns/questions** – HSAS is a NAVIANCE school. Once you enter our school to Common App it recognizes that we are a Naviance school. Students must match their COMMON APPLICATION accounts to their NAVIANCE account. Please watch this short tutorial video which will briefly walk you through the necessary steps to link these two accounts.

<https://na01.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.screencast.com%2Fusers%2FHobs%2Ffolders%2Fdocs%2Fmedia%2Fd5c3b682-6cd9-462b-8626-60236111aac%2Fembed&data=02%7C01%7Cmharris4%40schools.nyc.gov%7C767fe804c44248d11e5808d614022ad0%7C18492cb7ef45456185710c42e5f7ac07%7C0%7C0%7C636718396870061653&data=s%3Dwli0D000kaH90eeq1KZQ1XZakq7NRmc0ooOwpkLF0Y%3D&reserved=0>

**4 Listing Courses on The Common Application.** Students should add their current year courses and indicate the level of rigor.

For example, student courses can be listed in this manner:

- AP Calculus AB
- AP English Literature
- Criminal Law (Honors Elective)
- Economics (Honors)
- Anthropology (College)

On the Common APP all Lehman College Courses should be listed as “Credit Awarded Directly by College”.

All HSAS courses that meet 4X per week are 1 credit. All HSAS courses that meet 2X per week are .5 credit. For college courses you may use the credit value assigned by Lehman College (usually 3 Credits).

- All GPAs are represented as weighted since all students took at least one AP course.
- There are 106 students in the class of 2020
- Please indicate in the **Additional information section** of the Common App that *Lehman College Courses are taken solely for enrichment purposes and are never used towards graduation requirements.* This information is also on the school profile.

5. **Remind APP** We have set up a texting program called “Remind” that we will be using exclusively with students to remind them of deadlines, appointments, to check email and other important messages. If you are not receiving the texts, please see Ms. Harris or Ms. Teslik. If students do not utilize a phone that accepts text messages there is a way to receive these messages via email.
6. **College Visits** The College visits are going great!! Please check the list in the lobby it is periodically updated. We will accept email requests for volunteers until Friday October 4, 2019. Ms Harris ([mharris4@schools.nyc.gov](mailto:mharris4@schools.nyc.gov)) Ms Teslik ([cteslik@schools.nyc.gov](mailto:cteslik@schools.nyc.gov))  
Thank you student ambassadors you have made (and are making) an outstanding impression. Please try to learn about colleges you may be less familiar with. Also, please remind the juniors that attending is very important. Many of you did last year.
7. **NACAC**- Ms. Teslik will be out of the office September 26-27 at the National Conference for College Admissions Counselors. She will have limited access to email due to the hectic pace of the conference.