

Class of 2019 College Bulletin #4 DECEMBER

UPCOMING DATES AND DEADLINES

Tuesday November 27, 2018 Green transcript request form due for those students applying to general programs at CUNY. Please list all CUNY colleges on your Naviance accounts and give green form to Ms. Harris for record keeping.

Saturday December 1, 2018-CUNY Macaulay Deadline 6:00 PM EST-FIRM deadline

Monday December 3, 2018- PINK Transcript request forms due for colleges with application deadlines January 1 and beyond. (Many of these colleges will be on The Common Application)

Monday January 7, 2019- All remaining transcript requests due.

• **Friday January 18, 2019**- Mid-year grade request form is due. Ms Harris will review this with students in class. The form is in the college booklet.

- 1. EARLY DECISION APPLICANTS PLEASE READ:** Transcript request forms are due before you will have a response from your early decision colleges. However, I cannot wait until December 15, 2018 to collect forms. Please hand in your transcript request forms regardless so I have them and am prepared to send documents on your behalf if needed. **If you are accepted to your ED College please send me an email letting me know so I can act accordingly on your behalf.** Updating your status in naviance alone will not alert me of your acceptance. I am holding the pink forms until around 12/15. All report cards have been sent to ED/EA schools unless you have been contacted by Ms. Harris regarding your recent report card.
- 2. Naviance and The Common Application and school forms (pink)**
When you submit a transcript request form to your counselor please make sure it is properly and fully filled out. Decision type and application type must be checked. The forms MUST match your Naviance college list. The HSAS transcript Request forms allows your counselor to properly send documents to colleges when working with your Naviance accounts. **If I have not received a paper transcript request form no documents will be sent to the college even if the college is listed on Naviance.** If I see a college listed on Naviance and you have not submitted a paper transcript request I will assume that you have decided not to apply to that particular college and you may remove it from your college list. *Please update naviance regularly.*
- 3. CUNY Applications**– ALL CUNY applications (General and Macaulay) SHOULD be finalized. **Do not delay completing your CUNY applications CUNY programs fill quickly.**

PLEASE REMEMBER:

- **CORRECTLY ENTER YOUR 9 DIGIT OSIS#**
- **WHEN YOU SEND YOUR OWN TEST SCORES FROM COLLEGE BOARD/ACT USE THE CODE 2950 AND ALL CUNY CAMPUSES WILL RECEIVE YOUR TEST SCORES.**

- 4. Missing Documents** – When students receive emails indicating that a college is missing a relevant document:
 - Please alert Ms Harris immediately and provide a copy of the email so I may also follow up with the college.

Please note that submitted school documents are initially stored in an electronic repository. Colleges DO NOT download any school documents until the student actually submits their portion of the Common Application.

5. Financial Aid – a few tips for financial aid

- Go to www.fafsa.ed.gov and create an account.
 - Please verify if your college requires the CSS profile (many private colleges)
<https://profile.collegeboard.org/profile/ppi/participatingInstitutions.aspx>
- Make sure you know each college's FINANCIAL AID DEADLINE. Go to the college's financial aid page on their website.
- Expect to file for financial aid by February 1, 2019 or before.
- There are financial aid calculators online where you may input your information to get an estimate of what your EFC (estimated family contribution) may be.