

## HSAS Naviance user guide for parents of Juniors and Seniors

Naviance is a college planning tool that HSAS subscribes to on an annual basis. While this program has a multitude of uses for counselors, students, parents and faculty, this is how HSAS utilizes this service:

- ☑ **Email**-Students have been provided with a unique access code in the fall of junior year. We expect students to keep their email addresses current, since this is our only method for communication with students via email. Parents may also register an email address on their child's account and receive a copy of any email sent to a student. They will also be able to view college information relevant to their student's GPA and SAT/ACT scores.
- ☑ **Track student usage**-Counselors can view students' accounts to see how often they visit their Naviance account. We can also get a clear idea of colleges that students are interested in.
- ☑ **Track data**- We track data from each graduating class that can be viewed by parents and students.
- ☑ **Research colleges**- Naviance has a data base of over 3500 colleges. Students and parents can search for colleges by selecting a variety of options that will narrow down a college list.
- ☑ **Upload test scores and GPA**- Each semester, we upload students' high school averages and current SAT and PSAT scores. Students can then compare their academic profiles anonymously with those of other students at HSAS.
- ☑ **Publicize college visits**- Each fall many colleges come to visit HSAS to meet our students. A schedule of all visits is continuously posted on Naviance. Students can also receive automatic email reminders of the college visits in which they've shown interest on their page.
- ☑ **Student documents**- A copy of all important documents distributed to students is posted under the "document library" feature.

### How to use Naviance at HSAS – after enrolling through your student's access:

- Log onto: [www.hsas-lehman.org](http://www.hsas-lehman.org) - the HSAS website.
- Click: **guidance and college information**.
- Scroll down and click the link in the "**Naviance College Planning**" area.
- Click on **returning user** and input your name/email and password.
- You will be taken directly to your student's college page.

### To search for colleges through the database

- \* Click "**college search**," then "**advanced search**"
- \* Click each of the criteria you want to use to narrow the database of colleges to a usable list. Each section does not have to be answered. For example, if you have no religious or athletic preference, you do not have to check any box for information to be returned.
- \* Click "**next**" at the bottom of each page until you have finished with all sections. *Searches can be saved and labeled for ease of remembering schools and other pertinent information.*

From your list of matches, click one college to view its profile. From this page you can view "**School Stats**" "**overlaps**" "**graphs**." This will provide you with information that is exclusive to HSAS. From this area you can also view General admissions information about the college and link to the individual college's web site. A word of advice: always consider the acceptance rate at a particular college. (For example: Wesleyan's percent accepted: 27.61%)

The "**scattergrams**" feature displays how many applications HSAS has submitted to a particular college since HSAS's first graduating class. You will be able to ascertain the mean SAT score and mean GPA for students accepted from HSAS.

The "**From your school**" section contains a document and resource library, with links to the common application, and other college-relevant information. HSAS-specific documents can be found in this section.

☺ **Please note that data is in the process of being entered for the class of 2008.**