

Class of 2012 College Bulletin #6 (November 8, 2011)

UPCOMING DATES AND DEADLINES

- ❖ Thursday November 17, 2011 – Financial Aid night for college bound seniors @ 6:00 pm Room 106-108.
- ❖ Tuesday November 22, 2011 – Requests to teachers for letters of recommendations should be finalized.
- ❖ Thursday December 1, 2011 – CUNY Macaulay Honors College on-line application deadline 6:00 pm.

FYI – APPROXIMATE # OF SEATS IN THE CUNY MACAULAY HONORS COLLEGE

Baruch – 80 Brooklyn - 60 City - 60 Hunter – 120 Lehman – 20 Queens – 60 College of Staten Island – 40

- ❖ Friday December 2, 2011 – Pink or yellow transcript request forms for January 1, 2012 – January 15, 2012 deadlines are due (remember: yellow form must include 4 stamps no envelopes.) to counselors.

1. IMPORTANT REMINDER: SUNY Documents – For students who used the SUNY application we will be sending those documents electronically via the SUNY website. In order for this to be possible students must complete **part 1** of the online SUNY application. This includes submission of payment for your campus choices. Until **part 1** is completed it is NOT possible for the counselors to upload and send any documents to SUNY. Any student who is planning to use a fee waiver for SUNY should use the SUNY application and see their counselor immediately for the SUNY fee waiver.

VERY IMPORTANT: PLEASE INFORM YOUR COUNSELOR IF YOU INDICATED ON YOUR TRANSCRIPT REQUEST FORM THAT YOU WERE USING THE SUNY APPLICATION, BUT THEN CHANGED TO THE COMMON APPLICATION AND VICE-VERSA. THIS IS OF EXTREME IMPORTANCE BECAUSE THE COUNSELORS FOLLOW EXACTLY WHAT YOU HAVE INDICATED ON YOUR TRANSCRIPT REQUEST FORMS.

2. Forms Transcript request/ teacher recommendation request forms are located in the main office, guidance office and in Ms Harris and Ms Wise's offices. The forms may also be printed from the school website.

3. Stamps – 4 stamps will only be required for colleges where you did not use the Common Application (excluding SUNY and CUNY). Please do NOT give the counselors envelopes for sending documents. Only teachers require #10 business size stamped envelopes for their recommendation letters. (see sample in booklet)

<p><u>Yellow form</u> = Non Common Application Colleges (stamps needed) <u>Blue Form</u> = SUNY (no stamps) <u>Green Form</u> = CUNY(no stamps needed) <u>Pink form</u> (Common Application Colleges) = private/ out-of state (no stamps needed).</p>
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4. Teacher Recommendations – Please supply your teacher with one stamped envelope for each college you are applying to. If you are using The Common Application please also supply your teacher with **one** copy of The Common Application Teacher Evaluation Form. The teacher will then photocopy the form and include it with their recommendation letter.

5. Fee waivers for college applications – There are several types of fee waivers that may be used for college applications. The various types of fee waivers have different restrictions, and students are limited to the amount of fee waivers they may receive. The different types of fee waivers are carefully outlined in your HSAS College Applications Procedures booklet on page 18. Students who receive free or reduced priced lunch are usually qualified for most, but not all fee waivers.

6. Students still testing – Any students who are applying to college early decision/action with a November 1-15 should have arranged to send all SAT/ACT scores directly from the testing center/s to prospective colleges. Also, any tests taken after October must be sent to colleges from the testing center/s. Please inform your counselor of any changes with your testing plan. **WE WOULD LIKE TO KNOW IF YOU ARE PLANNING TO TAKE ANY COLLEGE ENTRANCE EXAMS IN NOVEMBER OR DECEMBER.**

7. CUNY Applications – PLEASE READ CAREFULLY. Transcript requests are past due. Do not delay completing your CUNY applications CUNY programs are expected to fill quickly this admissions cycle. CUNY had a waiting list for the past two years. Please refer to college bulletin # 5 if you missed any details regarding CUNY. Also refer to the CUNY updates emailed to you recently. You can view these documents/emails directly on your Naviance accounts.

PLEASE REMEMBER:

- **CORRECTLY ENTER YOUR 9 DIGIT OSIS#**
- **SUPPLY YOUR COUNSELOR WITH THE CUNY DOCUMENT RECEIPT FORM SO WE MAY MAIL YOUR TESTS/RECOMMENDATIONS WHICH MUST BE ATTACHED TO THIS FORM.**
- **CUNY REQUIRES THAT STUDENTS SEND ALL TESTS. CUNY DOES NOT PARTICIPATE IN SCORE CHOICE. IF YOU SEND YOUR OWN TEST SCORES FROM COLLEGE BOARD USE THE CODE 2950 AND ALL CUNY CAMPUSES WILL RECEIVE YOUR TEST SCORES.**

8. Activities grids - For those students who wish to submit their activities grid to the counselors you can find a word template on the HSAS website. We will only accept a one page typed version, and in the box format. Click on College Guidance and then college applications to find the template. Please refer to the sample included in your college application procedures packet for guidance. Submitting your activities is OPTIONAL since you are asked to for the same information on your applications. This is an opportunity to have your activities sent form the school. If you chose this option please email the activities to your counselor.